



**INVITATION TO BID
For the procurement of Headset**

**Floating Date: As of July 31, 2017
Closing Date: August 21, 2017
RFQ-3603218**

REQUIREMENTS

1. Ethio telecom invites all interested and eligible bidders by this **National Competitive Bid for the procurement of Headset with RFQ No. 3603218** to sign a Master Frame Agreement for one year with possible extension up to three years with the finally awarded bidder(s). The bid remains floating **from July 31, 2017 to August 21, 2017.**

Description	UOM	Initial order
Headset	PCS	1000

Bid documents can be obtained from ethio telecom Head Office, Room No. 201 during office hours upon payment of a non-refundable fee of Birr **100.00 (Birr One Hundred only).**

2. All interested bidders are expected to fulfill the requirements stated here below:
 - a) Bid Security;
 - b) Availability of Letter of Authorization to sign the bid offers;
 - c) Availability of manufacturer authorization letter from the manufacturer Or manufacturer's authorized dealer/Distributor/
 - d) Bidders should have a valid and renewed trade license for the year.
 - e) Bidders should have VAT registration certificate.
 - f) Anti-bribery pledge form.
3. All Bids must be accompanied by a bid security in the amount of **Birr 100,000.00 (Birr One Hundred Thousand only) or equivalent amount.**
 - 3.1. The bid bond shall be furnished in one of the following forms:
 - a) Certified Cheque /CPO issued by a recognized domestic bank or
 - b) Bond issued by and/or confirmed through a recognized/reputable domestic bank.



- c) Cash Deposit Advise (if the amount is up to Birr 50,000.00)
- 3.2. The Bank that issues the bond as per 3.1 (b) here above shall **unequivocally guarantee to pay the purchaser immediately upon the first written demand of payment.** The Purchaser's written demand of payment shall not be subject to any condition what's ever.
- 3.3. The bond issuing Bank shall clearly incorporate the content stated under Clause here above on the issued bond.
- 3.4. Sealed bids marked as: **"Tender for the procurement of Headset with RFQ No. 3603218 "** and be addressed to:

**Ethio telecom,
Churchill Road
Head Quarter
Sourcing and Facilities Division
2nd Floor, Room No.214,
P. O. Box 1047, Addis Ababa, Ethiopia.**

Bid proposal will be received at the **Churchill Road, Head Quarter 2nd Floor, Room No.214, before or on August 21 until 5:00 P.M.** Bids presented by any bidder after the closing date and time shall not be accepted.

4. Bids received in time and fulfilling the other formalities shall be opened in the presence of interested bidders or their legal representatives on **August 22 at 10:00 A.M, at Churchill Road, Head Quarter 2nd Floor, Room No.213.**
5. Partial bid is **Not Allowed.**
6. Bidders are seriously advised to read and comply with the instructions provided in this bidding document.
7. No one is allowed to duplicate or transfer the bidding document that she/he acquired to participate under this invitation. Legally authorized agents shall collect the bidding documents for each principal they are representing.
8. Ethio telecom reserves the right to reject all or parts of this bid.