

INVITATION TO BID
For the Procurement of Printer Maintenance kits

Floating Date: As of April 14, 2017

Closing Date: May 08, 2017

RFQ No.: 3582047

REQUIREMENTS

1. Ethio telecom invites all interested and eligible bidders by this **National Competitive Bid (NCB)** for the procurement of **OKI B731 medium duty black and white printer maintenance kit and OKI MB770- medium duty all in one black and white printer maintenance kit with RFQ No. 3582047** to sign contract agreement with the finally awarded bidder(s).

The bid remains floating **from April 14, 2017 up to May 08, 2017.**

Bid documents can be obtained from ethio telecom Head Office, Room No. 203 during office hours upon payment of a non-refundable fee of Birr **100.00 (Birr One Hundred only).**

2. All interested bidders are expected to fulfill the Requirements stated here below:
 - a) Bid Security;
 - b) Availability of Letter of Authorization to sign the bid offers;
 - c) Availability of manufacturer authorization letter from the manufacturer or manufacturer's authorized dealer to resell or distribute the proposed goods
 - d) Bidders should have a valid and renewed trade license for the year
 - e) Bidders should have VAT registration certificate
 - f) Anti-bribery pledge form
3. All Bids must be accompanied by a bid security in the amount of **birr 100,000.00 (Birr one Hundred Thousand only)**
 - 3.1. The bid bond shall be furnished in one of the following forms:-
 - a) Certified Cheque / CPO issued by a recognized domestic bank or
 - b) Bond issued by and/or confirmed through a recognized/reputable domestic bank.
 - c) Cash Deposit Advise
 - 3.2. The Bank that issues the bond as per 3.1 (b) here above shall **unequivocally guarantee to pay the purchaser immediately upon the first written demand of payment.** The Purchaser's written demand of payment shall not be subject to any condition whatsoever.
 - 3.3. The bond issuing bank shall clearly incorporate the content stated under Clause here above on the issued bond.
 - 3.4. Sealed bids marked as: **"Tender for the procurement of OKI B731 medium duty black and white printer maintenance kit and OKI MB770- medium duty all in one black and white printer Maintenance kit with RFQ No. 3582047"**, and be addressed to:

**Ethio telecom,
Churchill Road
Head Quarter
Sourcing and Facilities Division
2nd Floor, Room No. 214,
P. O. Box: 1047, Addis Ababa, Ethiopia**

Bid proposal will be received at the **Churchill Road, Head Quarter 2nd Floor, Room No. 214, Before or on May 08, 2017 until 5:00 P.M.** Bids presented by any bidder after the closing date shall not be accepted.

4. Bids received in time and fulfilling the other formalities shall be opened in the presence of interested bidders or their legal representatives on **May 09, 2017 at 10:00 A.M, at Churchill Road, Head Quarter 2nd Floor, Room No. 213.**
5. Partial bid is not allowed.
6. Bidders are seriously advised to read and comply with the instructions provided in this bidding document.
7. No one is allowed to duplicate or transfer the bidding document that she/he acquired to participate under this invitation. Legally authorized agents shall collect the bidding documents for each principal they are representing.
8. Ethio telecom reserves the right to reject all or parts of this bid.