

**Invitation to International Competitive Bid
For Procurement of Organization Health Assessment**

Floating Date: As of April 03, 2017

Closing Date: May 02, 2017

Opening date: May 02, 2017

RFQ NO. 3575021

Ethio telecom invites all interested eligible Bidders by this International competitive Bid (ICB) for the procurement of “**Organization Health Assessment**” (RFQ **3575021**)

1. Bid Documents can be obtained from ethio telecom’s Head Office, Room No. 201 during Office hours (Monday to Friday) upon payment of a non-refundable fee of Birr **100.00 (Birr one hundred only)**
2. Interested all bidders are expected to fulfill the Eligibility Requirements stated here below.

2.1 Eligibility Requirements

2.1.1 Availability of bid security.

2.1.2 Availability of Letter of Authorization to sign the bid offers;

2.1.3 Availability of anti-bribery pledge form;

2.1.4 Availability of Compliance statement for the terms and reference;

2.1.5 Bidders should have a valid and renewed trade license for the year;

2.1.6 Bidders should register with the appropriate government organ on there respective countries.

2.1.7 Bidders should be VAT registered (for Local bidders)

3. All bids must be accompanied by a bid security in the amount of **ETB 30,000.00 (Thirty thousand only) or equivalent USD**

3.1 The bid bond shall be furnished in one of the following forms: -

a. Cash

b. Certified Cheque /CPO issued by a recognized domestic bank or

c. Unconditional Bank Guarantee issued by reputable domestic bank.

- 3.2 The Bank that issues the bond as per 3.1 (b) here above shall unequivocally guarantee to pay the purchaser immediately upon the first written demand of payment. The Purchaser's written demand of payment shall not be subject to any condition whatsoever.
- 3.3 The bond issuing bank shall clearly incorporate the content stated under Clause 3.2 here above on the issued bond.
- 3.4 Sealed bids marked as Tender for Procurement of "Organizational Health Assessment" (RFQ 3575021) and be addressed to:

**Ethio telecom,
Sourcing and Facilities Division
Churchill Road
Head Quarter 2nd floor, Room No.214,
P. O. Box 1047, Addis Ababa, Ethiopia.**

4. Bids proposal will be received at the **Churchill Road, Head Quarter 2nd floor, Room No.214, before or on May 02, 2017 until 02:00 P.M.** Bids received after the closing time will be automatically rejected and shall be returned unopened to the bidder.
5. Bids received in time and fulfilling the other formalities shall be opened in the presence of interested bidders or their legal representatives on **May 02, 2017 at 02:30 P.M Churchill Road, Head Quarter 2nd floor, Room No.213.**
6. Ethio telecom reserves the right to reject at any time all or parts of this bid.
7. Bidders are seriously advised to read and comply with the instructions provided in this bidding document.
8. Partial Bid is not allowed.